退　職　証　明　書

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| 以下の事由により貴殿は会社を | | | | | | | | | |  | 年 |  | 月 | |  | | | | 日に退職したこと | | | |
| を証明します。 | | | | |  | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | | | | | 年 | |  | | | | 月 |  | 日 |
|  | | | 事業主氏名又は名称 | | | | | |  | | | | | | | | | | | | | |
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| 使用期間 | | 年　　月　　日から　　年　　月　　日まで( 　年 　月) | | | | | | | | | | | | | | | | | | | | |
| 業務の種類 | |  | | | | | | | | | | | | | | | | | | | | |
| 最終役職 | |  | | | | | | | | | | | | | | | | | | | | |
| 賃金 | | 月給(　　　　　　円)、年収(　　　　　　　　円) | | | | | | | | | | | | | | | | | | | | |
| 退職事由(※　該当する番号に○を付けること。) | | | | | | | | | | | | | | | | | | | | | | |
| ①　あなたの自己都合による退職　(②を除く。) | | | | | | | | | | | | | | | | | | | | | | |
| ②　会社の勧奨による退職 | | | | | | | | | | | | | | | | | | | | | | |
| ③　定年による退職 | | | | | | | | | | | | | | | | | | | | | | |
| ④　契約期間の満了による退職 | | | | | | | | | | | | | | | | | | | | | | |
| ⑤　移籍出向による退職 | | | | | | | | | | | | | | | | | | | | | | |
| ⑥　その他(具体的には | | | | | | |  | | | | | | | | | |  | | | | | |
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| ⑦　解雇(具体的には | | | | | | | | | | | | | | | | | | | | | | |
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